

Dear parents/carers,

Re: Coronavirus update – school closure to most pupils

Following on from my last update, I'm now writing to let you know that **we have now been instructed to close the school to almost all children at 3.00pm today until further notice.**

Key workers and parents of vulnerable groups

As advised by the government, we will do all we can to stay open for the children of key workers and those who are in vulnerable groups. Please access the link below for government guidance on key workers and vulnerable groups. You will also receive a letter from the VENN academy Trust detailing this.

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

We have sent a google form survey link on text today to all parents. Please complete this if you are a key worker or if your child is in a vulnerable group. This will enable us to look at staffing ratios for the upcoming weeks.

If your child is entitled to attend school, please ensure that he/she attends in **normal school uniform**. The school will be open during normal school hours (8.40 – 3.00pm) including breakfast and 3-2-6 club (chargeable and booked through normal methods)

The school's behaviour policy will continue to operate.

School meals should be booked as normal though School Grid however please be aware that Dolce are offering a limited menu. Alternatively send your child to school with a packed lunch.

Please bring your child to the front office on Monday to be registered.

What we'll continue doing while your child is at home

Your child's learning is of course important to us, so we'll continue to help your child to learn.

- Home Learning Packs have been sent home for all children
- Our website and Twitter page will be updated with additional resources

Free School Meals

If your child is entitled to a free school meal, including Universal Free School Meals (F2 – Y2) we can try and arrange a packed lunch/grab bag. We have sent a google form to survey demand and ask that this is completed today if you require this.

Social Distancing

Please ensure that you follow the guidance regarding social distancing. We have attached a poster to explain this further.

Welfare Checks

We will be making regular welfare checks, so we ask that parents can be contacted by phone.

Contact information

If you need to contact school leaders or staff during this period, please ring the school office or email

br-admin@vennacademy.org

Please note that this is a national closure — so while it is a challenging situation, we are not alone. We'll re-open fully as soon as we can. Please check for updates on Twitter @AcademyBrooke, The Academy website <https://brookeprimaryacademy.org.uk/> and text messages.

And remember: if you or your child feels ill and you want to know what to do next, please use [NHS 111 online](#).

Thank you again for your continued support, and we will be in touch with more information when we can.

Yours Faithfully
Mrs E Levers
Head of School