

Dear Parents / Carers

01/03/2021

**RE: Key information regarding the return to school on Monday 8<sup>th</sup> March**

As per the Government announcement on Monday 22<sup>nd</sup> February, the school will reopen to **all** children on **Monday 8<sup>th</sup> March**. We feel that this is a positive move and we have updated the risk assessment, in line with Government guidance, to keep the risks associated with COVID-19 as low as possible.

We are really looking forward to having all of the children back in school. Please let the school know if your child **cannot** return on this date.

The full school risk assessment will be available on the website this week.

However, I have provided a summary of the key procedures below, many of which are the same as what we had in place before Christmas.

**Start and End Times**

The start of the school day will be staggered. Classroom doors will open at 8.45am and close at 9am. Please ensure that you are on site between these times, otherwise your child will miss key learning. We want to limit the number of adults and children accessing the school through the main reception and therefore it is imperative that your child arrives on time. After 9am, children will be recorded as late and will have to come into school through reception.

The school day finishes at 3.15pm every day **except** Thursday, when it finishes at 1.30pm.

**Attendance**

As per the **Government** guidance, all children of statutory school age are expected to return on **Monday 8<sup>th</sup> March**.

If your child is absent, the school office should be informed by telephone by 9am on the day of absence. Please provide reasons for the absence and their expected return date.

**Entrance and Exit to the School Site**

We kindly ask all adults to come **onto** site wearing a face covering, unless medically exempt.

In addition, where possible, only one adult should come on to the site to drop off and collect children.

White boxes have been marked on the floor to indicate the 2m distance from the classroom door, when collecting children from the classroom.

All parents and children will access the site through the main entrance, following the one-way system to drop off and collect children.

You will then exit through the car park gate. Please be careful of traffic.

Only parents and carers who have a car park pass can use the car park.

Please keep a 2m distance and do not congregate in groups on the school site or at the front of the school.

### **Breakfast and 3-2-6 Club**

Parents should ensure that they book their child into the club in advance.

Children should be dropped off and collected from the hall side entrance, near the bin area.

### **After School Clubs**

These will start again in the Summer term.

### **Belongings**

We would like parents to limit the belongings that children bring into school, apart from essential items, such as the following (if applicable):

- Coat
- Bag
- Lunch bag
- Hat / gloves/ scarf / cap
- Children should wear the correct Brooke uniform every day, apart from their PE day.

### **PE**

We ask that your child wears the Brooke PE uniform, if possible. However, we have not strictly enforced this, this academic year. If you are unable to apply the Brooke PE uniform currently, we do expect the following to be adhered to:

- Limited branding
- PE pumps for indoor sport
- Trainers or pumps for outdoor sessions

The children will return to having a PE session each week. We will send out details of the PE days later this week.

Y5 swimming has not yet been re-scheduled, so the children will not need to bring their swimming kit to school. Their weekly PE session will take place in school for now.

### **School Dinners**

DOLCE will be providing a full menu from Monday 8<sup>th</sup> March. Children can opt for this through the normal method (School Grid) or bring their own packed lunch.

The children will return to eating in the hall on a rotation basis, with time between each sitting to clean down areas. Children will be seated in their bubbles.

### **Curriculum**

The children will be taught a 'recovery curriculum' which places emphasis on closing the gaps in learning.

### **Bubbles**

Classes will be kept separate during learning time and we will limit the movement of staff between bubbles as much as possible.

However, year groups will come together at break and lunch time, in the hall and on the playground.

### **Remote Education**

We hope that no one in our Brooke family has to shield or has tested positive for COVID-19. However, in the event that this happens, teachers will send out home learning packs. Please make us aware if your child cannot attend school as soon as possible.

### **Testing**

Staff in school are completing COVID-19 tests twice per week. Hopefully this provides some reassurance to parents.

We want to keep all of the children and staff safe, remaining open fully from March 8<sup>th</sup> onwards. In order to do this, we all need to play our part; limiting the spread of COVID-19 by applying our risk assessment and following the restrictions and guidance set by the Government.

Hopefully, this covers everything you need to know about the return to school on Monday 8<sup>th</sup> March. If you have any further questions, please don't hesitate to contact me.

Kind Regards

Emma Levers

Head of School