

10 September 2021

Dear Parent/Carer

Our residential visit to PGL is nearly here and I would just like to confirm the final arrangements.

We are leaving school on Wednesday at 10.30am. You may choose to bring your child to school later on that day, however please ensure your child is in school no later than 10.00am. Your child will require a packed lunch (in totally disposable packaging) for the first day of our trip.

If your child arrives to school at the usual time (8.45am), they need to go to their classroom as normal. If your child comes to school at 10.00am that morning they need to register at the office. Children are **not** required to wear uniform, but please ensure that your child wears suitable clothing to take part in the afternoon's activities (not jeans).

After our fun filled visit, we will be leaving PGL after lunch and are expected to arrive back to school at approximately 3.15pm. If we foresee any delays we will inform school and a text will be sent out. When collecting your child please ensure you are patient, children will need to collect their luggage and a teacher needs to ensure all children are met by an adult.

Please can I remind you not to allow your child to bring personal items such as jewellery, cameras, mobile phones, iPads etc. There is a shop on site and therefore your child can bring a maximum of £10.00 with them. Any money needs to be in a named envelope and handed to the class teacher. Please remember that if your child requires medication this needs to be labelled and handed to the class teacher with an up-to-date care plan or medication permission sheet (available from the office). If your child requires travel sickness tablets, please give them one on the Wednesday morning before we leave and hand another, in a named envelope for our return journey, to the class teacher.

If you have not already seen it, please look at the 'kit list' to find out what your child needs to take. Please note that bedding is **not** required. We will be updating twitter regularly with our activities – follow us to keep up with our antics.

If you have an emergency out of school hours and need to contact your child, please email: [br-admin@vennacademy.org](mailto:br-admin@vennacademy.org) which will be checked regularly.

Regards

Mrs Sam Brady and all the Year 6 team.  
Brooke Primary Academy.