

<b>COVID-19 Risk Assessment</b>	
<b>Completed by:</b> Emma Levers	<b>Original Date created:</b> 20/07/2020 <b>Next Review Date:</b> In line with Government updates <b>Date Last updated:</b> 28/11/2021
<b>Applicable to:</b> <ul style="list-style-type: none"> <li>• Pupils</li> <li>• Pupils accessing home learning</li> <li>• Parents/carers</li> <li>• Visitors</li> <li>• Staff</li> <li>• External staff</li> </ul>	This risk assessment has been updated to reflect the latest Government Guidance, published on 28/11/21  <b>The full guidance can be found here:</b> <a href="https://www.gov.uk/government/guidance/schools-covid-19-operational-guidance">Schools COVID-19 operational guidance - GOV.UK (www.gov.uk)</a>

Hazard / Risk (without controls)	Who is at Risk?	Risk Low – Medium – High <i>see risk matrix table</i>	Control Measures	Residual Risk score Low – Medium - High
<b>Negative effects on Mental Health and Wellbeing</b>	<b>Children, parents and staff</b>	Medium	<p><b>Children</b></p> <ul style="list-style-type: none"> <li>• PSHE, Health and wellbeing resources to be shared with children through the academy website</li> <li>• Wellbeing phone calls will be made to children who are unable to attend school due to testing positive for COVID-19</li> <li>• The curriculum for all children will be supported by SEMH activities</li> </ul> <p><b>Parents</b></p> <ul style="list-style-type: none"> <li>• Parents will be supported to ensure their children can attend school (parent tests positive for C19 and unable to find alternative support to get children to school)</li> <li>• Health and Wellbeing resources will be signposted through community hub / newsletter</li> </ul> <p><b>Staff</b></p> <ul style="list-style-type: none"> <li>• Support will be provided, in line with the school wellbeing charter and VENN wellbeing policy</li> </ul>	Low
<b>Safeguarding</b>	<b>children</b>	Low	<ul style="list-style-type: none"> <li>• School attendance policy will be followed</li> <li>• School safeguarding policy will be followed</li> <li>• Welfare call and home visits will be made for vulnerable children, when not attending the education setting.</li> <li>•</li> </ul>	Low

<p><b>Spread of infection</b></p>	<p>All stakeholder groups</p>	<p>Medium</p>	<p><b><u>Hygiene</u></b></p> <p><b><u>Education</u></b></p> <ul style="list-style-type: none"> <li>• Regular communication of good hygiene practices to parents, children and staff</li> </ul> <p><b><u>Respiratory Hygiene</u></b></p> <ul style="list-style-type: none"> <li>• Apply catch it, bin it, kill it for coughs and colds. <a href="https://www.youtube.com/watch?v=BEJHHuT9_ig&amp;feature=youtu.be">https://www.youtube.com/watch?v=BEJHHuT9_ig&amp;feature=youtu.be</a></li> <li>• Classroom windows and internal door will be kept open to aid ventilation.</li> <li>• CO2 alarms fitted to all spaces</li> </ul> <p><b><u>Handwashing and Hand Sanitising</u></b> <a href="https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/">https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/</a></p> <ul style="list-style-type: none"> <li>• availability of hand washing and sanitising facilities throughout school</li> <li>• All adults and children will sanitise their hands on <u>entry</u> and exit of the building.</li> <li>• All adults and children to wash hands frequently throughout the day.</li> </ul> <p><b><u>Cleaning</u></b></p> <p><b><u>General Cleaning services</u></b></p> <ul style="list-style-type: none"> <li>• Increased general cleaning services throughout the week through Metro Clean and school staff.</li> </ul> <p><b><u>Cleaning Services (Metro Clean)</u></b></p> <ul style="list-style-type: none"> <li>• All rooms will be ‘deep cleaned’ during half term holidays</li> <li>• Cleaning of identified areas following confirmed case of COVID.</li> </ul> <p><b><u>School Organisation</u></b></p> <p><b><u>Home Education</u></b></p>
-----------------------------------	-------------------------------	---------------	---

			<ul style="list-style-type: none"> <li>• If a child is unable to attend school due to testing positive for COVID-19 or isolating whilst waiting for test results, learning materials will be organised by the class teacher.</li> <li>• In the event that these cannot be collected by parents/carers, family or friends, the school will try to deliver these to the child's home address.</li> </ul> <p><u>Attendance</u></p> <ul style="list-style-type: none"> <li>• All children are expected to attend school unless they test positive for COVID-19 (I) or are awaiting the result of a PCR (X) or have been contacted by Track and Trace to isolate.</li> <li>• Guidance to explain this can be found below:</li> </ul> <p><a href="https://www.nhs.uk">When to self-isolate and what to do - Coronavirus (COVID-19) - NHS (www.nhs.uk)</a></p> <p><u>Entrance and Exit of the school site</u></p> <ul style="list-style-type: none"> <li>• Social distancing applied</li> <li>• Parents will not congregate at the entrance to the school site</li> </ul> <p><b><u>Protective Measures for staff and children</u></b></p> <ul style="list-style-type: none"> <li>• Staff in school will adhere to social distancing, where possible.</li> <li>• Staff will not work in bubbles, but where possible movement around school and between phases will be limited</li> <li>• Staff will be encouraged to wear face masks in communal areas and corridors</li> <li>• Adults and children will be encouraged to sanitise/wash hands regularly</li> </ul> <p><b><u>Personal Protective Equipment (PPE)</u></b></p> <p><u>Intimate care</u></p> <ul style="list-style-type: none"> <li>• 'routine' PPE will be worn to deal with intimate care situations i.e. nappy changing (disposable gloves and apron)</li> </ul> <p><u>Other</u></p> <p>A face covering, disposable gloves and apron are available for the following situations</p>	
--	--	--	---	--

			<ul style="list-style-type: none"> <li>• Child/adult displaying symptoms of coronavirus. The member of staff supporting the child should wear PPE</li> <li>• Perspex screen has been placed in the reception area</li> </ul> <p><b><u>COVID-19 symptom identification and reporting</u></b></p> <p><u>Development of Coronavirus symptoms during the school day</u></p> <p><u>child</u></p> <p>If child present in the school setting develops coronavirus symptoms <a href="#">coronavirus (COVID-19) symptoms</a>, during the school day, the following procedure will be followed:</p> <ul style="list-style-type: none"> <li>• Removal of the child to the ‘disabled Hygiene Room’</li> <li>• PPE (gloves, apron and face mask) will be readily available in this room if the supporting adult needs to remain with the child to support his/her wellbeing and is unable to maintain a 2m distance</li> <li>• The child’s parents/carers will be contacted to collect the child immediately</li> <li>• The child will remain in the room (if possible) until parents/carers arrive.</li> <li>• If the child needs the toilet whilst waiting to be collected, the child should be allowed to do so using the toilet in the hygiene room.</li> <li>• Windows in the hygiene room should be opened</li> <li>• The room will be cleaned down thoroughly once the child has left.</li> <li>• The child’s belongings will be brought to them in the hygiene room. The child will only leave the hygiene room once ready to leave the school building.</li> <li>• Once the child’s parents/carer arrive he/she will be supported/guided to the front office and taken home immediately by the parent/carer.</li> <li>• The adult who has supported the child can remain in school, unless he/she starts to display symptoms. The adult should ensure he/she washes their hands thoroughly (see handwashing guidance)</li> </ul> <p><u>Adult</u></p> <ul style="list-style-type: none"> <li>• As above.</li> </ul> <p><u>Other</u></p>	
--	--	--	--	--

			<ul style="list-style-type: none"> <li>The disabled hygiene room will be cleaned</li> </ul> <p><b>Education of adults and children</b> Develop understanding of the following aspects through teaching, reminders, communication</p> <ul style="list-style-type: none"> <li>handwashing practices</li> <li>catch it, bin it, kill it</li> <li>Coronavirus</li> </ul> <p>All of the above will be done with care and kindness</p> <p><b>Testing</b></p> <ul style="list-style-type: none"> <li>Staff are encouraged to take 2 lateral flow tests each week</li> </ul> <p>Parents of children attending school can access tests for themselves. Details can be found here: <a href="https://www.brookeprimaryacademy.org.uk/DES-782-School-Testing-Flyer">DES-782-School Testing Flyer (brookeprimaryacademy.org.uk)</a></p>	
<p><u>Information</u> COVID-19 non-negotiables for staff <a href="#">COVID-19 STAFF SAFETY REMINDER GUIDE</a></p>				
<p>Head of School Executive Head</p>	<p>Name Name</p>	<p>Emma Levers</p>	<p>Signature Signature</p>	<p>Emma Levers Date</p>

Date 29.11.21

		<b>Consequence</b>				
		What is the result of exposure to the hazard?				
		<b>1</b> Insignificant First aid only	<b>2</b> Minor Medical attention	<b>3</b> Moderate Increased medical attention	<b>4</b> Major Severe health crisis	<b>5</b> Extreme Severe injury or death
<b>Likelihood of occurrence</b>	<b>1</b> Rare	1	2	3	4	5
	<b>2</b> Unlikely	2	4	6	8	10
	<b>3</b> Possible	3	6	9	12	15
	<b>4</b> Likely	4	8	12	16	20
	<b>5</b> Almost certain	5	10	15	20	25

Legend:  Low  Medium  High